



# Taylor County

## Board of County Commissioners'

### Policy Manual

5.06

| Policy #: | Title:         | Effective Date: |
|-----------|----------------|-----------------|
| 2009-08   | Animal Rescues | 03/17/09        |

#### PURPOSE

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To establish procedure for animals being placed in a rescue facility.

#### REFERENCE

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None

#### POLICY

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Any animal that has not been adopted in the appropriate time may be transferred to a rescue facility if the following criteria are met:

- 1) Animals may be placed only with breed-specific rescue organizations.
- 2) During the five (5) days that the animal(s) is available for adoption, a volunteer will be given the right to contact a breed specific rescue. If a rescue is located, on the final day of the animal's adoption period, a rescue may transfer the animal to their facility. The following paperwork must be on file before the animal will be released:
  - a. A W-9 form.
  - b. A copy of policy and procedures from the rescue organization outlining the adoption policy, spay/neuter policy, a mission statement, and no less than three (3) personal references.
  - c. A statement stating that the animal is in "as is" condition and has not been vetted. A release and waiver stating the Taylor County Board of County Commissioners are not held liable for any actions of said animal after leaving our facility.
- 3) A certificate of spay/neuter compliance must be received in our office within 30 days (unless the animal is not of age, then a date will be given). A statement addressing this procedure will be signed by the rescue coordinator/director. If there is a non-compliance a grievance will be filed against the rescue organization. Any deviations from this procedure may result in a rescue organization being prohibited from rescue in the future.
- 4) A final disposition of the animal will be mailed to Animal Control to be placed in the file.
- 5) A list of all rescued animals will be kept in the appropriate file.

## RESPONSIBLE DEPARTMENT

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Environmental Services Department – Animal Control

**Sunset Date: 03/17/14**