



Taylor County Citizen Incident Report

Please PRINT

Name _____ Age _____ Sex: M F

Address _____ City _____ State _____

Phone _____

Parent or Guardian Contact Info:

Name _____ Age _____ Sex: M F

Address _____ City _____ State _____

Phone _____

Details of the Incident:

Date: _____ Time: _____

Specific Location/Address:

Describe the *exact location* at this specific address (examples: sidewalk on northeast side of county owned parking lot OR front window on left side of porch OR shallow hole on south side of cable box):

Written description of the incident (in your own words):

Florida Statute 837.06 - False official statements. – Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083.

Signature

Date signed

County Official Statement

County Employee #1 (that was involved or witnessed this incident) statement of the event, description of damage or injury, and your name and work phone number (use back if necessary)

County Employee #2 (that was involved or witnessed this incident) statement of the event, description of damage or injury, and your name and work phone number (use back if necessary)

Police or Emergency Medical Personnel Responded: Yes No

Responding Agency & Case number _____

Attach the following documents, if relevant and available

- Quote/estimate/medical bills/repair receipt
- Maintenance records/work orders for this location for this date
- Signed waivers, proof of insurance, permission slips, etc.
- Pictures of posted warning signs, if any
- Photos of area (both zoomed in and from a distance)

Other information you may think is helpful. Please fill this out today while your memory of the event is fresh! It's better to have an incident documented and never need it, then to need it and not have it.

Please email a copy to human.resources@taylorcountygov.com not later than the end of the business day. Please send the original, signed document to Human Resources at 201 E. Green St. Perry, FL 32347 within 24 hours