



TAYLOR COUNTY BOARD OF COUNTY COMMISSIONERS

ANNIE MAE MURPHY, Clerk
P.O. Box 620, Perry, FL 32348
(850) 838-3506 Phone
(850) 838-3549 Fax

TED LAKEY, County Administrator
201 E. Green Street, Perry, FL 32347
(850) 838-3500, extension 6 Phone
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CONRAD C. BISHOP, JR. County Attorney
P.O. Box 167, Perry, FL 32348
(850) 584-6113 Phone
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NOTICE OF REQUEST FOR PROPOSALS FOR DISASTER DEBRIS MANAGEMENT SERVICES

The Taylor County Board of County Commissioners is soliciting sealed proposals for DISASTER DEBRIS MANAGEMENT SERVICES.

Qualified firms or individuals desiring to provide the required services must submit the proposal packages in a sealed envelope or similar package marked "***Sealed Proposal for DISASTER DEBRIS MANAGEMENT SERVICES***" to the Clerk of Court, 1st Floor Courthouse, 108 North Jefferson Street, Suite 102, or P.O. Box 620, Perry, Florida 32348, to arrive no later than **4:00 P.M., local time, on Friday, June 2, 2017.** All proposals **MUST** have the respondent's name and mailing address clearly shown on the outside of the envelope or package when submitted. Proposals will be opened and respondents announced at **6:00 PM**, local time, or as soon thereafter as practical, on **Monday, June 5, 2017 at 6:00 P.M.,** in the Taylor County Administrative Complex, Old Post Office, 201 East Green Street, Perry, Florida 32347.

Proposal information **MUST** be obtained from the Emergency Management Department located at the Taylor County Emergency Operations Center, 591 US HWY 27, Perry, Florida 32347.

Required Proposal information:

1. QUALIFICATIONS OF THE FIRM
2. QUALIFICATIONS OF STAFF
3. TECHNICAL APPROACH
4. COST PROPOSAL

The County reserves the right, in its sole and absolute discretion, to reject any or all proposals, to cancel or withdraw this request for proposals at any time and waive any irregularities in the proposal process. The County reserves the right to award any contract to the respondent which it deems to offer the best overall service to perform successfully under the terms and conditions of the proposed contract, giving consideration to such matters as respondent integrity, compliance with public policy, record of past performance, and financial and technical resources; therefore, the County is not bound to award any contract based on the lowest quoted price. The County, in its sole and absolute discretion, also reserves the right to waive any minor defects in the process and to accept the proposal deemed to be in the County's best interest. **No faxed proposals will be accepted.**

For additional information contact:

Steve Spradley
Taylor County Department of Emergency Management
591 US Highway 27 East
Perry, FL. 32347
(850) 838-3575

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS, Taylor County, Florida.



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GENERAL PROPOSAL INFORMATION

1. Proposal information **MUST** be obtained from the Emergency Management Department, 591 US HWY 27, Perry, Florida 32347, (850) 838-3575.
2. Five (5) proposal packages must be submitted in person to the Clerk of Court, 1st Floor Courthouse, 108 North Jefferson Street, Suite 102, or by mail to P.O. Box 620, Perry, Florida 32348 to arrive no later than **Friday, June 2, 2017 at 4:00 P.M., local time.**
3. Proposals must be in a sealed envelope plainly marked on the outside: **"Sealed Proposal for DISASTER DEBRIS MANAGEMENT SERVICES"**.
4. **All proposals MUST have the respondents name and mailing address clearly shown on the outside of the envelope or package when submitted.**
5. Proposals not received by the Clerk of Court prior to the specified time will not be considered and **will be returned to the respondent unopened.**
6. Once opened no proposal may be withdrawn prior to the Board of County Commissioners' action without written consent of the Clerk of Court.
7. Respondents must complete and furnish with their proposal, the Florida Public Entity Crimes Statement as required by F.S. 287.133 (3) (a).
8. Proposals shall be received and respondents announced on **Monday, June 5, 2017 at 6:00 P.M.,** or as soon thereafter as practical, in the Taylor County Administrative Complex, Old Post Office, 201 East Green Street, Perry, Florida 32347.
9. The Taylor County Board of County Commissioners reserves the right, in its sole and absolute discretion, to reject any or all proposals, to cancel or withdraw this proposal at any time and waive any irregularities in the proposal process. The County reserves the right to award any contract to the respondent which it deems to offer the best overall service to perform successfully under the terms and conditions of the proposed contract, giving consideration to such matters as respondent integrity, compliance with public policy, record of past performance, and financial and technical resources; therefore, the County is not bound to award any contract(s) based on the lowest quoted price. The County, in its sole and absolute discretion, also reserves the right to waive any minor defects in the process and to accept the proposal deemed to be in the County's best interest.

General Proposal Considerations
(Continued)

10. It is the responsibility of the respondents to fully understand and follow all project expectations.
11. All bids submitted, requiring General Liability and Worker's Compensation Insurance, per the bid specifications, must include a Certificate of Insurance showing \$1,000,000.00 liability insurance, listing Taylor County as additional insured, or a statement from a insurance agent, verifying that if the prospective bidder/respondent is awarded the bid, a Certificate of Insurance will be issued to the successful bidder/respondent within thirty (30) days of the acceptance of the bid, in the amount stated. Also include the Declaration Page from the insurance policy, showing Workers' Compensation Insurance on all employees working on the project. Work Compensation exemptions will be accepted upon providing a current certificate, Articles of Incorporation, and a signed Taylor County Workers Compensation Hold Harmless Agreement. Any bidder/respondent, who does not furnish the required insurance documents within thirty (30) days after the bid award, is hereby advised that the bid will be given to the next qualified responsive bidder/respondent who meets all bid specifications. The vendor shall provide coverage for all owned, non-owned and hired vehicles with limits of not less than \$1,000,000.00, per occurrence, Combined Single Limits (CSL) or its equivalent (Business Automobile Liability). The vendor shall provide coverage for all claims arising out of the services performed with limits not less than \$1,000,000.00 per claim (Professional Liability). The aggregate limit shall either apply separately to this contract or shall be at least twice the required per claim limit.
12. The Taylor County Board of County Commissioners **DOES NOT ACCEPT FAXED PROPOSALS.**
13. Respondents who elect to send sealed proposals Overnight Express or Federal Express must send them to the physical address of: Clerk of Court, 1st Floor Courthouse, 108 North Jefferson Street, Suite 102, Perry, Florida 32347.
14. For additional information, contact:

Steve Spradley,
Taylor County Department of Emergency Management
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PROPOSAL CHECKLIST

Check Items Included:

- _____ 1. Required proposal information referenced above.
- _____ 2. Certificate of Liability Insurance or Agent Statement as outlined in the General Considerations (**MUST BE INCLUDED**).
- _____ 3. Declaration Page from Workers' Compensation Insurance or Exemption Certificate issued by the State, Articles of Incorporation, and Taylor County Workers Compensation Hold Harmless Agreement (**MUST BE INCLUDED WITH BID**).
- _____ 4. Public Entity Crimes Affidavit, signed and notarized, as required by Chapter 287.133(3)(a) (**AFFIDAVIT ENCLOSED**).

Checklist **Please include with proposal.**

HOLD HARMLESS, RELEASE AND INDEMNITY AGREEMENT

COMES NOW, _____, and after having obtained a State of Florida Worker's Compensation Certificate, a copy of which is attached hereto and marked Exhibit "A" and in consideration of Taylor County having accepted the said Worker's Compensation exemption and Taylor County having agreed for me to proceed with the following project, to-wit:

TAYLOR COUNTY DISASTER DEBRIS MANAGEMENT SERVICES

1. I hereby agree to indemnify, hold harmless and defend Taylor County, Florida from any liability claim, demand, action, cause of action, suit, loss, damage, expense, cost attorney fee, settlement or judgment as a result of my being injured while performing the above project. I will not allow anyone to subcontract and no other person will be allowed on the job site.
2. I also hereby indemnify and release Taylor County, from any liability, claim, demand, action, cause of action, suit, loss, damage, expense, cost, settlement or judgment for any medical, dental, orthopedic, surgery or any rehabilitation or any expense as a result of any injury on said project.
3. I hereby release Taylor County from any liability of whatever kind or nature as a result of any injury on the above project.
4. I hereby agree that venue of any litigation, as a result of this Hold Harmless Release and Indemnity Agreement shall be exclusively in Taylor County, Florida and the laws of the State of Florida shall govern.
5. I hereby agree that I have relied on the legal advice of my attorney and that I fully understand this agreement and I have voluntarily executed same.

DONE AND EXECUTED this _____ day of _____, 2017,

WITNESS:

STATE OF FLORIDA
COUNTY OF TAYLOR

I hereby certify that on this day personally appeared before me, an officer duly authorized to administer oaths and take acknowledgments, _____, personally known to me () produced identification () to be the individual described in and who executed the foregoing, and acknowledged before me that they executed the same freely and voluntarily for the purpose therein expressed.

Witness may hand and official seal this _____ day of _____, 2017.

NOTARY PUBLIC
My Commission Expires:

Accepted by Taylor County, Florida this _____ day of _____, 2017, by

**SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with Bid, Proposal or Contract No. _____
for _____
2. This sworn statement is submitted by _____

(Name of entity submitting sworn statement)

Whose business address is _____
_____ and

(if applicable) its Federal Employer Identification Number (FEIN) is _____,

(if the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)

3. My name is _____ and my relationship to the entity name above is _____.

4. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

5. I understand that “convicted” or “conviction” as defined in Paragraph 287-133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court or record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

a. A predecessor or successor of a person convicted of a public entity crime: or

b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a “person” as defined in Paragraph 287.133(1)(g)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provisions of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

8. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

_____ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, nor affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989 AND (Please indicate which additional statement applies.)

- _____ There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order).

- _____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing office of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

- _____ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

(Signature)

(Date)

STATE OF _____

COUNTY OF _____

PERSONALLY APPEARED BEFORE ME, the undersigned authority, _____,
 (Name of individual signing)
 who, after first being sworn by me, affixed his/her signature in the space provided above on this _____ day
 of _____, _____.

NOTARY PUBLIC

My commission expires: _____ FORM PUR 7068 (Rev. 11/89)

ATTACHMENT "A"

SCOPE OF SERVICES

I. BACKGROUND

The primary purpose of this scope of work is to maintain the public health, safety, and well-being of Taylor County during the response to an emergency situation, as well as to restore the public areas of Taylor County to a normal condition. The Contractor understands and agrees that debris removal in the most expeditious manner possible is of the utmost importance and it will make every effort to complete all requirements of this Contract in the shortest time possible. Debris removal from private property is not included in this contract. The work to be performed under this Contract shall consist of collection, removal, and disposal of the debris caused by the disaster. The Contractor shall not be paid to remove, process, or dispose of debris that is unrelated to disaster damage. Direction by the County in this contract shall also mean direction by the Monitor.

Trees, limbs, and debris (including fallen trees) which are located partially on or above public property or right-of-way shall be cut at the right-of-way line or property line, and the public portion shall be removed under this contract. No debris shall be loaded without the presence of a monitor issuing a proper load ticket to document the origin of the load, date, contractor name, truck number, truck capacity, location of debris collection, and loading departure time.

The Contractor shall maintain debris work sites in accordance with appropriate use standards, safety standards, and regulatory requirements. All loads hauled shall be full and well compacted. Contractor shall track and map streets cleared of ROW debris during each pass and provide this information to the Monitor on a daily basis. To receive payment under this Contract, Contractor shall submit an invoice to the Monitor for the debris hauled to each reduction or disposal site in accordance with the specifications, which shall be calculated from load tickets that are issued by a County representative at each site. Contractor shall be paid solely on the tickets issued and verified by the Monitor at the reduction sites.

1. Removal and Hauling Vegetative Debris:

As identified by and directed by the County or Monitor, the Contractor shall accomplish the pickup, loading, and hauling of all vegetative Debris collected from public property and ROW. The Contractor shall haul vegetative debris to a Debris Management Site(s) (DMS) within the community as designated by County. This includes fallen tree and limb debris that is located on public property and ROW as well as hazardous limbs and trees removed by the Contractor under pay items 11 and 12 below and placed on public property or ROW. The Contractor shall provide an inspection tower in accordance with the Supplemental General Conditions. Payment under this pay item shall be based on a per cubic yard quantity. Item #1 on Price Proposal Sheet.

2. Site Management:

The Contractor shall manage one or more Debris Management Sites (DMS) designated by the County. Site management, debris reduction, and site closure shall comply with all federal, state, and local laws and regulations. DMS management shall

include site security and include segregation of types and sources of debris, as directed by the County. Payment under this pay item shall be based on a per cubic yard quantity. Item #2 on Price Proposal Sheet.

3. Reduction of Vegetative Debris by Grinding:

The Contractor shall reduce vegetative debris by grinding. This may include vegetative debris delivered to the DMS by the Contractor, by the County, or by others. Payment under this pay item shall be based on a per cubic yard quantity. Item #3 on Price Proposal Sheet.

4. Reduction of Vegetative Debris by Burning:

The Contractor shall reduce vegetative debris by air curtain incinerator burning or open burning if permitted by the County. This may include vegetative debris delivered to the DMS by the Contractor, by the County, or by others. Payment under this pay item shall be based on a per cubic yard quantity. Item #4 and #5 on Price Proposal Sheet.

5. Loading, Hauling, and Disposal of Vegetative Debris Reduced by Grinding:

Contractor shall load and haul reduced (by grinding) vegetative debris to a final disposal site as directed by the County. The Contractor may be required to remove and haul reduced vegetative debris from a DMS site or sites managed by others, to an approved landfill as directed by the County or Monitor. This pay item does not include tipping or disposal fees. Payment under this pay item shall be based on a per cubic yard quantity [Tipping fees will be paid by County]. Item #6 on Price Proposal Sheet.

6. Loading, Hauling, and Disposal of Vegetative Debris Reduced by Burning:

Contractor shall load and haul reduced (by burning) vegetative debris to a final disposal site as directed by the County. The Contractor shall acquire a DOAC/Florida Forestry Service burn permit. The Contractor may be required to remove and haul reduced vegetative debris from a DMS site or sites managed by others, to an approved landfill as directed by the County or Monitor. This pay item does not include tipping or disposal fees. Payment under this pay item shall be based on a per cubic yard quantity [Tipping fees will be paid by County]. Item #7 on Price Proposal Sheet.

7. Removal and Hauling of C&D Debris to DMS

As identified by and directed by the County or Monitor, the Contractor shall accomplish the pickup, loading, and hauling of all C&D Debris collected from public property and ROW. The Contractor shall haul C&D debris to a DMS within the community, as designated by the County. Payment under this pay item shall be based on a per cubic yard quantity. Item #8 on Price Proposal Sheet.

8. Reduction of C&D Debris by Grinding:

In order to reduce the burden on available landfill space, the Contractor shall reduce C&D debris by grinding if permitted by County. This may include C&D debris delivered to the DMS by the Contractor, by the County, or by others. Payment under this pay item shall be based on a per cubic yard quantity. Item #9 on Price Proposal Sheet.

9. Loading, Hauling, and Disposal of C&D Debris Reduced by Grinding:

Contractor shall load and haul reduced (by grinding) C&D debris to a final disposal site as directed by the County. The Contractor may be required to remove and haul reduced debris from a DMS site or sites managed by others, to an approved landfill as directed by the County or Monitor. This pay item does not include tipping or disposal fees. Payment under this pay item shall be based on a per cubic yard quantity [Tipping fees will be paid by County]. Item #10 on Price Proposal Sheet.

10. Loading, Hauling, and Disposal of C&D Debris (Non DMS Option):

As identified and directed by the County or Monitor, the Contractor shall accomplish the pickup, loading, and hauling of all Construction and Demolition (C&D) Debris from public property and ROW. Contractor shall deliver C&D Debris directly to a final disposal site approved and directed by the County. Additionally, the Contractor may be required to pick up and remove C&D Debris located at DMS sites operated by others, as directed by the County or Monitor, for payment under this pay item. Payment under this pay item shall be based on a per cubic yard quantity [Tipping fees will be paid by County]. Item #11 on Price Proposal Sheet.

11. Removal of Hazardous Hanging Limbs:

The Contractor shall remove hazardous hanging limbs (hangers) over 2" in diameter at the break point from trees on public property and ROW, as identified by the County or Monitor. Trees with hazardous limbs must be identified by the County or Monitor prior to removal by the Contractor to be eligible for payment. Limbs shall be cut as close as possible to the first healthy lateral limb or trunk to preserve the health of the tree and avoid future hazardous conditions. Limb removal generally will require the utilization of lift equipment and/or workers trained and experienced in climbing. Hazardous limbs shall be removed and placed on public property or ROW for pickup. Payment for this item shall be on a per tree basis. Payment for hauling, reduction and disposal of the hazardous limbs removed and placed on ROW will be handled separately under pay item 1 above [Tipping fees will be paid by County]. Item #12 on Price Proposal Sheet.

12. Removal of Hazardous Leaning Trees:

The Contractor shall remove hazardous leaning trees (leaners) 6" or greater in diameter (measured 54" above ground) from public property and ROW, as identified by the County or Monitor. Disaster damaged trees leaning more than 30 degrees from vertical and trees with more than 50% of the canopy damaged shall be considered hazardous trees. Hazardous trees shall be removed and placed on public property or ROW for pickup. The County or Monitor must identify hazardous trees prior to removal to be eligible for payment. Payment for this item shall be on a per tree basis in size categories as shown in the Price Proposal. Payment for hauling, reduction, and disposal of the hazardous trees collected and placed on ROW will be handled separately under pay item 1 above. Item #13 on Price Proposal Sheet.

13. Removal of Hazardous Stumps:

If more than 50% of the root ball of a stump, greater than 24 inches diameter measured 24 inches above the ground, is exposed, the stump shall be removed. The Contractor shall back-fill each stump hole flush with the surrounding ground with compatible material. The Contractor shall place compatible fill dirt in ruts created by contractor's equipment and holes created by removal of hazardous stumps. Stumps on public property or ROW with less than 50% of the root ball exposed shall be cut flush with the ground. Payment will be on a per stump basis in size categories as shown in the Price Proposal. Payment is for stump removal only. For hauling purposes, stumps will be converted to cubic yards measurement and hauled under payment item 1. For reduction and disposal purposes, stumps will be considered vegetative debris and handled as such under separate line items. Item #14 on Price Proposal Sheet.

14. White Goods:

The Contractor shall remove, decontaminate, transport, and recycle (or dispose of, at contractor's discretion) all appliances (white goods), including refrigerators, freezers, HVAC units, washing machines, dryers, etc., from public property and ROW. All appliances shall be decontaminated in accordance with applicable laws and regulations. Freon capture must be performed by a licensed technician. White goods may be transported to a storage area before decontamination as long as Freon is not released during the removal, hauling, or recycling. Contractor shall be responsible for any disposal costs. Payment under this item will be per each unit. Item #15 on Price Proposal Sheet.

15. Electronics Waste:

The Contractor shall removal, haul, and recycle (or dispose of, at contractor's discretion) electronics waste (e-waste) from public property and ROW. Payment under this item will be per cubic yard. Contractor shall be responsible for any disposal costs. Item #16 on Price Proposal Sheet.

16. Concrete:

The Contractor shall load, haul, and dispose of concrete material separated by the County and placed on public property and ROW, as directed by County or Monitor. Any tipping fees shall be paid by the County. Payment under this item will be per cubic yard. Item #17 on Price Proposal Sheet.

17. Household Hazardous Waste:

Household Hazardous Waste (HHW) includes handling, removal and collection of propane tanks, paint, pesticides and other materials that are prohibited items from disposal in Subtitle D landfills and Class I disposal sites. The Contractor will segregate these items from vegetative and C/D debris and load and transport the HHW to a collection site identified by the County. Disposal will be the responsibility of County. No disposal is included in this line item. The HHW will be segregated in the field and hauled in concentrated loads. Payment under this item will be per pound. Item #18 on Price Proposal Sheet.

18. Lawnmowers and Equipment with Small Engines:

The Contractor shall remove, decontaminate, transport, and dispose all abandoned lawnmowers and other equipment with small engines from public property and ROW. All lawnmowers, equipment, and small engines shall be decontaminated and disposed in accordance with applicable laws and regulations. Any tipping fees shall be paid by County. Petroleum or other contaminants shall not be released during the removal, hauling, decontamination, or recycling. Payment under this item will be per each unit. Item #19 on Price Proposal Sheet.

19. Abandoned Tires:

If directed by County, the Contractor shall remove and transport abandoned tires from public property and ROW. The Contractor will segregate these items from vegetative and C&D debris and load and transport the tires to a collection site as identified by County. The tires will be segregated in the field and hauled in concentrated loads. Payment under this item will be per tire. Item #20 on Price Proposal Sheet.

20. Removal, Hauling, and Disposal of Dead Animal Carcasses.

The Contractor shall remove haul and dispose of dead animal carcasses as directed by the County or Monitor. Disposal must be in accordance with federal, state, and local regulations [Tipping Fees will be paid by county]. Item #21 on Price Proposal Sheet.

21. Removal and Hauling of Storm Deposited Soils to DMS

As identified by and directed by the County or Monitor, the Contractor shall accomplish the pickup, loading, and hauling of all storm deposited soils (sand, silt, mud) collected from public property and ROW. The Contractor shall haul storm deposited soils to a Debris Management Site (DMS) within the community, as designated by the County. Payment under this pay item shall be based on a per cubic yard quantity. Item #22 on Price Proposal Sheet.

22. Canal/Waterway Debris Removal

At the Direction of the County or Monitor, the Contractor shall remove storm generated debris from drainage canals, creeks, and ditches. Payment for this item will be per linear foot based on the size categories listed in the Price Proposal. Hauling and disposal for this line item will be under the separate pay item applicable to the classification of the resulting debris. Item #23 on Price Proposal Sheet.

23. Priority of Work Areas:

The County will establish the priority of and shall approve the geographic work areas and types of debris in advance, which the Contractor will be allowed to work. Daily and/or weekly scheduled meetings will be held to determine approved work areas. If multiple contracts are awarded, each Contractor will be assigned a geographic area or type of debris. The County may choose to reassign areas at any time for any reason. The contractor shall remove all debris and leave the site from which the Debris was removed in a clean and neat condition with the understanding that there will be small quantities of leaves, twigs, bark, and household debris, (generally one-half cubic foot or less that is not picked up by equipment, machinery, and general laborers used by the Contractor).

Determination of when a site is in a clean and neat condition will be at the reasonable judgment of the County or its agent. **Contractor will not be allowed to “cherry pick” debris.**

24. Debris Ownership and Hauling Responsibilities:

The county shall retain ownership of any debris collected that may have recyclable value.

25. Debris Disposal:

A. The Contractor shall dispose of all debris, reduced debris, ash residue and other products of the debris management process in accordance with all applicable federal, state, and local laws, standards and regulations. Final disposal locations will be at Florida Department of Environmental Protection (DEP) approved facilities with prior notification to the County and their consent on the proposed disposal site. Information regarding the location of final disposal shall be attached to this Contract in the form of an Addendum to this Contract. The Contractor and the Monitor representative assigned to the disposal process shall maintain disposal records and documentation. All temporary disposal and reduction sites shall comply with all local, state, and federal laws and regulations. Location and operation of all temporary disposal and reduction sites must be approved by County.

B. If Contractor hauls debris to a temporary DMS that was not permitted prior to the disaster, the Contractor is responsible for ensuring certification of proper closure of the DMS site per applicable federal, state, or local criteria. Acceptance of proper closure by relevant government authorities must be documented by the Contractor prior to final payment under this contract. Contractor will be responsible for performing applicable environmental baseline studies prior to utilizing a site.

C. Contractor acknowledges, represents, and warrants to the County that it is familiar with all laws relating to disposal of the materials as stated herein and is familiar with and will comply with all guidelines, requirements, laws, regulations, and requests of FEMA, or any other Federal, State or local agencies or authorities.

D. Contractor acknowledges and understands that any disposal, removal, transportation, or pick-up of any materials not covered in this scope of work shall be at the sole risk of the Contractor. Contractor understands that it will be solely responsible for any liability, fees, fines, claims, etc., which may arise from its handling of materials not covered by this scope of work.

E. Contractor is responsible for determining and complying with applicable requirements for securing loads while in transit and that all trucks have a solid tailgate made of metal. Contractor shall assure that all loads are properly secured and transported without threat of harm to the general public, private property, and public infrastructure.

F. The Contractor shall ensure that all vehicles transporting debris are equipped with and use tarps or netting to prevent further spread of debris.

26. Contractor Equipment:

A. All equipment and vehicles utilized by the Contractor shall meet all the requirements of federal, state, and local regulations including, without limitation, all USDOT and state regulations, and are subject to the approval of the County. All loads must be secured and tailgates must be used on all loads. Sideboards must be sturdy and may not extend more than two feet above the metal sides of the truck or trailer. Trucks shall carry a supply of absorbent to be used to pickup any oil spilled from loading or hauling vehicles.

B. The Contractor shall supply vinyl type placards identifying the County, the names of the Contractor and subcontractor, and large spaces for the Monitor to write in the assigned truck number and measured cubic yardage of the truck or trailer. The Contractor shall maintain a supply of placards during the project in the event replacements are needed. Placards must be in plain view from the tower as trucks or trailers enter processing and disposal facilities.

C. The Contractor shall furnish a complete and updated list identifying truck and trailers that will be used in the transport of Debris from the DMS sites to the permanent disposal sites. The listing shall include the following information:

- a. Truck and/or trailer license number.
- b. Year, make, and color of each truck and/or trailer.
- c. Cubic yardage capacity of each trailer as measured and recorded by the Monitor.

D. Each truck and trailer passing through disposal check points shall be identified by a Contractor's logo and an identifying number that ties the vehicle to the above information. Any vehicle not matching the above information or not containing other identification as may be required by the County shall not be paid for debris being transported.

E. Contractor shall be responsible for providing protective gear and equipment to its agents and employees and for ensuring its proper utilization in the event of an encounter with asbestos in the debris being removed and the demolition of structures containing (and suspected to contain) asbestos material under this contract.

27. Emergency Road Clearance:

Immediately following a disaster, it may be necessary to perform emergency clearance of primary transportation routes as directed by the County. Payment under this item will be on an hourly basis for manpower and equipment as listed in Part II of the Price Proposal. This hourly work will only be conducted for the first 70 hours unless otherwise agreed in writing.

II. FORMAT

The following information shall be tabbed to identify the required information. Failure to submit this information will render your proposal non-responsive.

1. Qualifications of Firm

- a. Summary of Qualifications: Provide a description and history of the firm which summarizes Proposer's experience in all aspects of emergency debris management (reference resources, operations, planning, contract management, accounting systems, and knowledge and experience with reimbursement programs).
- b. Past Projects: Provide a table of Past Projects, including cubic yards of debris removed, dollar value of contract, and contact information for the client.
- c. FEMA Reimbursement: Describe your experience and understanding of FEMA funding and reimbursement processes.
- d. Environmental and Historic Preservation Requirements: Describe your experience in complying with and application of environmental and historic preservation requirements.
- e. Solid & Hazardous Waste: Describe your experience and understanding of Solid & Hazardous Waste Management.
- f. Equipment: Provide a list of contractor owned debris removal equipment.
- g. Litigation Summary: Provide a list of all claims, arbitrations, administrative hearings, and lawsuits brought by any past clients against your company during the last five (5) years (give explanations where possible).

2. Technical Plan

- a. Project Approach: Provide a narrative description of your approach to project operations, including principles of project management, pre-planning approach, and mobilization method.
- b. Contract Management: Describe your ability to handle multiple contractual obligations in the event of a regional or statewide disaster involving a number of public entity clients under contract for similar support.
- c. Accounting & Document Management: Describe your approach to invoicing and documentation.
- d. Debris Operations Plan: This description should fully and completely demonstrate the proposer's intended methods in performing the contract. At a minimum, the plan shall address mobilization, response time, hauling, staging, reduction, recycling, disposal, DMS management, contract management, accounting and required documentation.

3. Project Management

- a. Key Personnel: Provide a descriptive list of key personnel to be assigned to provide the required services with resumes for each describing experience, training, and education relevant to the required services (Proposer must state whether any employee thereof anticipated being assigned to provide debris removal services has been a defendant in any legal proceeding involving or arising out of debris removal services within the past five years).
- b. Subcontracting Protocol: Discuss ability to supervise multiple debris removal crews and subcontractors, and include project management methods that ensure

quality control of the work being performed by the Project Management team, crews, and subcontractors.

4. Financial Capability

- a. Bank Reference: Provide evidence in the form of a letter from its bank confirming Proposer's financial capability to finance a multi-million dollar volume of work for a minimum of 45 days without interference or a slow-down in the work.
- b. Surety Reference: Proposer must also demonstrate bonding capability by submitting a letter from its surety stating that the Proposer has a bonding capacity of at least \$20 million.

5. References

- a. References: List five projects of similar complexity that document successful and reliable experience in past performance within the last five (5) years. A minimum of two references should be from governmental entities involving hurricane debris removal experience of a minimum of 500,000 cubic yards. The reference list should demonstrate the company's long term commitment and investment in the emergency disaster services field and identify each client, date of contract, and dollar amount, with contact name, address, and telephone number. Letters of reference may be included.

6. Cost Proposal

EVALUATION & CONTRACT AWARD

EVALUATION:

- A. The County reserves the right to award a contract(s) pursuant to this RFP without further discussion with Proposers. Therefore, it is important that each proposal is complete, adheres to the format and instructions contained herein, and is submitted in the most favorable manner possible.

The County may choose to conduct a pre-award discussion and/or pre-award/contract negotiations with the responsive and responsible Proposer(s) who, after evaluation of the criteria stated in Item B, is/are determined to best meet the needs of the County.

- B. The following criteria will be used by the County's staff to evaluate the proposals and make a selection:

Qualifications of Firm	15%
Technical Plan	20%
Project Management	10%
Financial Capability	20%
References	10%
Cost Proposal	<u>25%</u>
	100%

- C. Award will be made to the Proposer that the County determines to possess the ability to perform successfully under the terms and conditions of the proposed contract, giving consideration to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

The County has the option to reject any and all Proposals should it be deemed in the County's best interest to do so.

The County shall be the sole judge of Proposer's qualifications and reserves the right to verify all information submitted by Proposer(s).

END OF SCOPE

EXHIBIT “B”

CONTRACTOR’S PRICE PROPOSAL

Date_____

Proposal of_____ (hereinafter called “Contractor”), authorized to do business under the laws of Florida proposes to the County of Taylor, Florida, (hereinafter called “County”).

The Contractor, in compliance with your invitation for proposals for:

TAYLOR COUNTY DEBRIS REMOVAL SERVICES

Having examined the specifications with related documents and the sites of the proposed work, and being familiar with all of the conditions surrounding the work of the proposed project, including availability of equipment and labor, hereby proposes to perform in accordance with this Request for Proposal, and at the prices stated. These prices shall cover all expenses incurred in performing the work required under the Contract Documents, of which this proposal is a part. Unbalanced proposals will not be accepted and are cause for rejection of any proposal.

Contractor hereby agrees to commence work under this contract on or before a date to be specified in a written “Notice to Proceed” of the County and to fully complete the work in the Contractual period of time allotted.

This price proposal form must be completed, signed, and submitted. No substitute forms will be accepted. Proposals submitted without this completed price proposal will be rejected.

Contractor acknowledges receipt of the following addenda:

Contractor agrees to complete the project as described in accordance with the specifications and other information included in the contract documents for the following prices:

	ITEM DESCRIPTION	UNIT PRICE	
1	REMOVAL AND HAULING OF VEGETATIVE DEBRIS FROM ROW TO DMS, including limbs and trees placed on ROW under pay items 10 and 11 below.	0-15.9 miles	\$____./cy
		16.0-30.9 miles	\$____./cy
		31-60 miles	\$____./cy
2	DMS SITE MANAGEMENT, Management of disaster related debris delivered to the DMS by the Contractor or County.	\$____./cy	
3	GRINDING OF VEGETATIVE DEBRIS AT A DMS PROVIDED BY THE COUNTY. Grinding of disaster related debris delivered to the DMS by Contractor or County	\$____./cy	
4	AIR CURTAIN BURNING OF VEGETATIVE DEBRIS AT A DMS PROVIDED BY THE COUNTY. Burning of disaster related debris delivered to the DMS by Contractor or County.	\$____./cy	
5	OPEN BURNING OF VEGETATIVE DEBRIS AT A DMS PROVIDED BY THE COUNTY. Burning of disaster related debris delivered to the DMS by Contractor or County.	\$____./cy	
6	LOADING, HAULING, AND DISPOSAL OF VEGETATIVE DEBRIS REDUCED BY GRINDING FROM DMS TO AN APPROVED LANDFILL AS DIRECTED BY THE COUNTY, County to pay all tipping fees directly.	0-15.9 miles	\$____./cy
		16.0-30.9 miles	\$____./cy
		31-60 miles	\$____./cy
7	LOADING, HAULING, AND DISPOSAL OF VEGETATIVE DEBRIS REDUCED BY BURNING FROM DMS TO APPROVED LANDFILL AS DIRECTED BY THE COUNTY, County to pay tipping fees directly.	0-15.9 miles	\$____./cy
		16.0-30.9 miles	\$____./cy
		31-60 miles	\$____./cy

8	REMOVAL AND HAULING OF C&D DEBRIS FROM ROW TO DMS	0-15.9 miles \$____./cy 16.0-30.9 miles \$____./cy 31-60 miles \$____./cy
9	REDUCTION OF C&D DEBRIS BY GRINDING	\$____./cy
10	LOADING, HAULING, AND DISPOSAL OF C&D DEBRIS REDUCED BY GRINDING FROM DMS TO AN APPROVED LANDFILL AS DIRECTED BY THE COUNTY, County to pay all tipping fees directly.	0-15.9 miles \$____./cy 16.0-30.9 miles \$____./cy 31-60 miles \$____./cy
10. a	REMOVAL OF C&D DEBRIS AND HAULING DIRECTLY TO AN APPROVED LANDFILL AS DIRECTED BY THE COUNTY, with County paying all tipping fees directly.(NON DMS OPTION)	0-15.9 miles \$____./cy 16.0-30.9 miles \$____./cy 31-60 miles \$____./cy
11	REMOVAL OF HAZARDOUS LIMBS. The Contractor shall remove all hazardous hanging limbs over 2” in diameter and place them on public property or ROW.	\$____./tree
12	REMOVAL OF HAZARDOUS TREES. The Contractor shall remove hazardous trees in the size categories listed (measured 54” above ground) over 2” in diameter at the break point and place them on public property or ROW. 6 inches to 11.99 inches diameter 12 inches to 23.99 inches diameter 24 inches to 35.99 inches diameter 36 inches to 47.99 inches diameter Greater than 48 inches diameter	\$____./tree \$____./tree \$____./tree \$____./tree \$____./tree
13	REMOVAL OF HAZARDOUS STUMPS. Contractor shall remove hazardous stumps greater than 24 inches in diameter measured 24 inches above the ground. Contactor shall backfill holes and ruts left by excavation of the stump. 24 inches to 35.99 inches diameter	\$____./stump

	36 inches to 47.99 inches diameter	\$____.____ /stump
	Greater than 48 inches diameter	\$____.____ /stump
14	REMOVAL, HAULING, AND DISPOSAL OF WHITE GOODS. The Contractor shall remove, decontaminate, transport and recycle or dispose approved white goods (appliances) in accordance with all federal, state, and local rules, regulations, and laws.	\$____.____ /unit
15	REMOVAL, HAULING, AND DISPOSAL OF ELECTRONICS WASTE. The Contractor shall remove, haul, and dispose electronics waste in accordance with all applicable rules, regulations, and laws. The e-waste will be loaded, transported, and disposed at a facility approved to accept such items.	\$____.____ /unit
16	REMOVAL, HAULING, AND DISPOSAL OF CONCRETE. The Contractor shall load, haul, and dispose of concrete material separated by the property county.	\$____.____ /cy
17	REMOVAL, HAULING, OF HOUSEHOLD HAZARDOUS WASTES (HHW). The Contractor shall collect and transport household hazardous wastes to a central collection site identified by the County.	\$____.____ /lb.
18	REMOVAL, HAULING, AND DISPOSAL OF LAWNMOWERS AND EQUIPMENT WITH SMALL ENGINES. The Contractor shall load, haul, and dispose of lawnmowers and other equipment with small engines. County is responsible for final disposal costs.	\$____.____ /each
19	REMOVAL, HAULING, AND DISPOSAL OF ABANDONED TIRES. The Contractor shall segregate, load, and haul abandoned tires to a collection site identified by County. [Tipping fees to be paid by County].	\$____.____ /each

20	REMOVAL, HAULING, AND DISPOSAL OF DEAD ANIMAL CARCASSES. The Contractor shall collect and transport dead animal carcasses to a central collection site identified by the County. [Tipping fees to be paid by County]	\$____.____ /lb.
21	REMOVAL AND HAULING OF STORM DEPOSITED SOILS TO DMS. The contractor shall haul storm deposited soils to a DMS designated by the County. Final disposition of the soils shall be the responsibility of the County.	\$____.____ /cy
22	CANAL/WATERWAY DEBRIS REMOVAL. The Contractor shall remove storm generated debris from drainage canals, creeks, and ditches. No hauling to DMS or landfill will occur under this line item.	
	1 foot to 10 feet (average width)	\$____.____ /per linear foot
	10.1 feet to 20 feet(average width)	\$____.____ /per linear foot
	20.1 feet to 35 feet(average width)	\$____.____ /per linear foot
	Greater than 35 feet(average width)	\$____.____ /per linear foot

**CONTRACTOR'S PRICE PROPOSAL – PART II
EQUIPMENT AND LABOR RATES**

ITEM	DESCRIPTION	HOURLY PRICE
1.	JD 544 Wheel Loader with debris grapple	\$ _____
2.	JD 644 Wheel Loader with debris grapple	\$ _____
3.	Extendaboom Forklift with debris grapple	\$ _____
4.	753 Bobcat Skid Steer Loader with debris grapple	\$ _____
5.	753 Bobcat Skid Steer Loader with bucket	\$ _____
6.	753 Bobcat Skid Steer Loader with street sweeper	\$ _____
7.	30-50 H Farm Tractor with box blade or rake	\$ _____
8.	2 – 2 ½ cu. yd. Articulated Loader with bucket	\$ _____
9.	3 – 4 cu. yd. Articulated Loader with bucket	\$ _____
10.	JD 648E Log Skidder or equivalent	\$ _____
11.	CAT D4 Dozer	\$ _____
12.	CAT D5 Dozer	\$ _____
13.	CAT D6 Dozer	\$ _____
14.	CAT D7 Dozer	\$ _____
15.	CAT D8 Dozer	\$ _____
16.	CAT 125 – 140 HP Motor Grader	\$ _____
17.	JD 690 Trackhoe with debris grapple	\$ _____
18.	JD 690 Trackhoe with bucket and thumb	\$ _____
19.	Rubber Tired Excavator with debris grapple	\$ _____
20.	JD 310 Rubber Tired Backhoe with bucket and hoe	\$ _____
21.	210 Prentiss Knuckleboom with debris grapple	\$ _____
22.	CAT 623 Self-Loader Scraper	\$ _____
23.	Hand-Fed Debris Chipper	\$ _____
24.	30 Ton Crane	\$ _____
25.	50 Ton Crane	\$ _____

26. 100 Ton Crane (8 hour minimum)	\$ _____
27. 40 – 60’ Bucket Truck	\$ _____
28. Greater than 60’ Bucket Truck	\$ _____
29. Fuel/ Service Truck	\$ _____
30. Water Truck	\$ _____
31. Portable Light Plant	\$ _____
32. Lowboy Trailer with Tractor	\$ _____
33. Flatbed Truck	\$ _____
34. Pick-up Truck (unmanned)	\$ _____
35. Self-Loading Dump Truck with debris grapple	\$ _____
36. Single Axel Dump Truck, 5 – 12 cu. yd.	\$ _____
37. Tandem Axle Dump Truck, 16 – 20 cu. yd.	\$ _____
38. Tandem Axle Dump Truck, 21 – 30 cu. yd.	\$ _____
39. Tandem Axle Dump Truck, 31 – 50 cu. yd.	\$ _____
40. Tandem Axle Dump Truck, 51 – 80 cu. yd.	\$ _____
41. Chainsaw (without operator)	\$ _____
42. Temporary Office Trailer	\$ _____
43. Mobile Command and Communications Trailer	\$ _____
44. Laborer, with small hand tools	\$ _____
45. Skilled Sawman	\$ _____
46. Crew Foreman with cell phone	\$ _____
47. Tree Climber	\$ _____
48. Fast Picker Barge	\$ _____
49. Barge with push boat	\$ _____
50. Management Boat	\$ _____

All equipment rates include the cost of the operator, fuel, and maintenance.
All labor rates include the cost of personal protective equipment, including but not limited to: hardhat, traffic safety vest, steel-toed shoes, gloves, leggings and protective eyewear.

ADDITIONAL SERVICES PROVIDED AT NO COST:

- A. Training and Assistance: Annual sessions for all key personnel and assistance in all disaster debris recovery planning efforts as requested.
- B. Preliminary Damage Assessment: Determining the impact and magnitude of the disaster event to help expedite any applications for federal assistance.
- C. Mobilization and Demobilization: All arrangements necessary to mobilize and demobilize the Contractor's labor force and equipment needed to perform the Scope of Services contained herein shall be made by the Contractor.
- D. Temporary Storage of Documents: The Contractor shall provide storage of daily disaster-related documents and reports for protection during the disaster event.
- E. Debris Planning Efforts: The Contractor shall assist in disaster debris recovery planning efforts as requested by the County. These planning efforts shall include, but are not limited to, identification of adequate temporary debris storage and reduction sites, estimation of debris quantities, and emergency action plans for debris clearance following a disaster event.
- F. Reporting and Documentation: The Contractor shall provide and submit to the Monitor and the County, all reports and documents as may be necessary to adequately document its performance of this Contract, to include all requirements for documentation requested by FEMA and/or State government for reimbursement of costs. In providing the above data, Contractor has taken into account all contingencies foreseeable by one with the expertise and knowledge in disaster debris removal, including, but not limited to, the Right-of-Entry process for debris removal from private property and the related regulatory agencies' requirements.

No amount of work is guaranteed under this contract.

Multiple Contracts may be awarded for work on this project. The amount due to Contractor will be based on the actual cubic yards of debris and established units of other materials removed, multiplied by the Contractor's unit price per each unit. The actual amount may be more or less than the total project cost estimate, based on the actual quantity of debris removed. All payments made to the Contractor shall be subject to a 5% retainage which will be retained for a minimum of sixty (60) days after completion of all contract work to insure against late completion of the project and/or undiscovered damage to public or private property.

Contractor understands that the County reserves the right to reject any or all proposals. Upon receipt of written notice of the acceptance of proposal, Contractor shall execute the final contract within twenty-four (24) hours.

The foregoing prices shall include all labor, materials, equipment, removal, overhead, profit, freight, insurance, etc., to cover the finished work specified in this proposal.

Respondent understands that the County reserves the right to reject any or all offers and to waive informalities in the proposal. The Respondent agrees that this proposal shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving proposals. The undersigned affirms they are duly authorized to represent this firm, that this proposal has not been prepared in collusion with any other firm, and that the contents contained herein have not been communicated to any other firm prior to the official opening.

Respectfully submitted:

Business Name:

Address (City, State, Zip Code):

Office Phone, Fax Number, and Email:

Business Representative Name and Title:

Signature of Representative: _____